

PENINSULA ART LEAGUE REVENUE (INCOME) REPORT SHEET

February 2016

When giving funds to the PAL Treasurer please fill out this form.
See Page 2 for CASH income.
See Page 3 categories. Thank you.

Name _____ Date _____

Checks Received:

1. Payor _____ check no. _____ Amount _____
Category _____

2. Payor _____ check no. _____ Amount _____
Category _____

3. Payor _____ check no. _____ Amount _____
Category _____

4. Payor _____ check no. _____ Amount _____
Category _____

5. Payor _____ check no. _____ Amount _____
Category _____

6. Payor _____ check no. _____ Amount _____
Category _____

7. Payor _____ check no. _____ Amount _____
Category _____

8. Payor _____ check no. _____ Amount _____
Category _____

9. Payor _____ check no. _____ Amount _____
Category _____

10. Payor _____ check no. _____ Amount _____
Category _____

11. Payor _____ check no. _____ Amount _____
Category _____

12. Payor _____ check no. _____ Amount _____
Category _____

13. Payor _____ check no. _____ Amount _____
Category _____

14. Payor _____ check no. _____ Amount _____
Category _____

15. Payor _____ check no. _____ Amount _____
Category _____

TOTAL CHECK AMOUNT \$ _____

To report CASH received, see next page

CASH Received: (All cash received for a single event – e.g. member shows, raffles, etc. – should be ‘combined’ and identified by event.)

1. Payee _____ Amount _____

Category/Event _____

2. Payee _____ Amount _____

Category/Event _____

3. Payee _____ Amount _____

Category/Event _____

4. Payee _____ Amount _____

Category/Event _____

5. Payee _____ Amount _____

Category/Event _____

TOTAL CASH AMOUNT \$ _____

See page 3 for categories

Category List for Expense Reimbursements and Income Reports
From Treasurer Randy Robbins – Feb 2016

Annual Party

...Room Rental
...Supplies

Festival

...Banner
...Booth Sitters
...Copies
...Dumpster
...Entertainment
...Insurance
...Labor
...Permit
...Postage
...Poster Awards
...Printing
...Publicity
...Refreshments
...Rental Furniture &Stage
...SaniCans
...Security
...Shuttle
...ZAPP

Member Show

...Awards
...Juror
...Reception
...Supplies
...Venue

Membership

...Copies
...Printing
...Supplies

Newsletter

...Postage
...Printing

Open Show

...Awards
...Juror
...Online Juried Shows
...Postage
...Printing
...Publicity
...Reception
...Supplies

Operations

...Bonding
...Copies
...Dues
...Insurance
...Meeting Room
...Officers' Luncheon
...PO Box
...Sales Tax
...Storage
...Supplies
...Tax Prep

Program

Scholarships
...High School
...PAL Members

Video Library

Website

...Domain/Host
...Maintenance

Workshops

...Instructor
...Publicity
...Refreshments
...Supplies
...Venue